Primary Options Information For MedTech32 Users

STEP 1: INITIATE PRIMARY OPTIONS

Press Shift+F3 (or choose Module -> Advanced Forms -> New Form)

Choose your "Primary Options" provider, Then Click OK

New Patient Form	
New Patient Form Select the form type to create for this patient :- Common Forms Primary Options - My Forms MedTech Health Link On-line Primary Options -	
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STEP 2: NEW REFERRAL

MedTech-32 Evaluation File Edit Patient Module Beport Iools Utilities Setup Window Help Image: Setup Window Melp MOUSE Mickey (130292.1) 12344 Disney Land, 112233445, 234234 A 3 - C 11 Jan 1945 63 yrs Main Web More Audit Primary Options Primary Options Phone 555 1234 Please select your action :- New Referral involve to an existing case (View On-Line Guidelines)
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Primary Options Phone 555 1234 Please select your action :- View Referral Inteste a new referral Inteste a new referral Integrates and Involce to an existing case Outcome act a Involce to an existing case [View On-Line Guidelines]
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New Referral Initiate a new referral Initiate a new referral Initiate a new referral Initiate a new referral Outdoorses
Inverse - au a invoice to an existing case
Solution for some form for a case
Update Information Add additional information to the case [Contact Us]
View Status Of Claims view the current status of claims
View Open Cases View all open cases (or cases requiring more information)
Test Connection Test connection is operational
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STEP 3: CONFIRM ELIGABILTY Confirm Eligibility then click proceeded.

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S New Primary Options Demo - local (MedTech)					
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Confirmation of Eligibility (For a New Referral)					^
Patient resides with the Your DHB	[View O	n-Line	Guidelin	esl	
Patient would normally be admitted / referred to hospital for this	•				
ppisode of Care or the hospital has referred the patient to you					
r after hours A/M where necessary		[Contact	Us]		
F The period of care under is anticipated to be 3 days or less					
This is condition is NOT covered by Acc					
The anticipated cost of care will be under \$300 (otherwise prior approval is equired)					
The Patient has been informed and agrees to information on this form and other information relating to this illness will be made available to primary options and sub-contracted health care providers.					
PROCEED WITH REFERRAL					~
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Step 4 COMPLETE THE REFERRAL

Enter the Diagnosis, Coding, add notes then submit

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Case	
Case Ref # Provisional/Working Diagnosis Coding	a a
Referral "New"	
Date 25 S 8 2008 Relevant Clinical Information (Expand)	
Add Consult Notes	
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Information	
Please coordiate all Ultrsounds with PO	
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Provider Dr Sam Entwistle #23948 provider not in the list, diak [add]	31
SUBMIT REFERRAL TO PRIMARY OPTIONS	
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Step 5 Lodge/Save Form into Medtech

Finally	Click	OK to	save	the	form	in	MedT	ech
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Windows Internet Explorer Phone 555 1234 Fax 555 5678	
Referral for case is now lodged with Primary Options ian (43)	
Please save/ok this form now in your system.	_
aschaed	-
Information	
Please coordiate all Ultrsounds with PO	
Organisation Millstone Family Practice Cbd p: 09 358 0116 f; 09 379 9188 pho: Harbour PHO	
Provider Dr Sam Entwistle 23948	
Referral for "example" lodged with Primary Options, Case No: NW629994	
□ ParkedPrintCancel	lelp
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ANYTIME: VIEW STATUS

Same steps as before but choose view status of claims.



INVOICE

Same steps as before, but choose invoice,

NOTE: A invoice will be lodged in the medtech32 system, when saved, please ensure the providers on the more tab are correct

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Main Web More Audit					
Primary Options		1	Phone 555 69	932	^
Case EG100000 example (Other infection)					
Invoice "New"					
Date 3 💌 6 💌 2008 💌	Relevant Clinical Inform	mation <u>(Expand)</u>			
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<u> </u>		M	Add Cor	isult Notes	
Organisation Millstone Family Practice					
Provider Dr Sam Entwistle #A88984-3 provi	ler not in the list, click [a	<u>dd]</u>			
Services					_
DATE OF SERVICE SERVICE CODE + ANNOTATION				AMOUN	¢T.
3 ▼ 6 ▼ 2008 ▼ GP Home Visit	<u> </u>			7	5.00
Home Visit By Doctor, Anno	ate Ivillage/After hou	rs			
Initial Nurse observation (11	most of the time)			61	5.00
3 • 6 • 2008 •					_
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OUTCOME

Same steps as before, but choose outcome.

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Primary Options		Pho	ne 555 6932	<u>_</u>
Case EG100000 example (Other infection)				
Outcome "New"				
Date 3 - 6 - 2008 - R	elevant Clinical Infor	mation (Expand)		
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		7	Add Consult Not	es
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Final/Eventual Diagnosis	oding			
			-	
Outcome of episode of care:	2	<u> </u>		
Organisation Millstone Family Practice Mairangi Bay p: 09 358 0116 f.	09 477 2091 pho: H	arbour PHO		
Provider Dr Sam Entwistle #A88984-3 💽 provider r	not in the list, click [a	<u>dd]</u>		
SUBMIT OUTCOME TO PRIMA	RY OPTIONS			
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